

*Eastern Caribbean Supreme Court (Court Proceedings Fees)  
(Saint Lucia) Rules*

**SAINT LUCIA**

STATUTORY INSTRUMENT, 2017, No. 103

**ARRANGEMENT OF RULES**

*Rule*

1. Citation and commencement
2. High Court civil proceedings fees
3. High Court family proceedings fees
4. High Court admiralty and bankruptcy proceedings fees
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## SAINT LUCIA

STATUTORY INSTRUMENT 2017, No. 103

[ 30th October, 2017 ]

In exercise of the powers conferred under section 17 of the Supreme Court Order, Cap. 2.01 and section 19(2) of the Supreme Court Order, Cap 2.01 the Chief Justice and two other Judges of the Supreme Court make the following Rules:

### **Citation and commencement**

1.—(1) These Rules may be cited as the Eastern Caribbean Supreme Court (Court Proceedings Fees) (Saint Lucia) Rules, 2017.

(2) These Rules come into force on the 1<sup>st</sup> day of October, 2017.

### **High Court civil proceedings fees**

2. The fees to be taken in the High Court in respect of civil proceedings, except the fees for family proceedings and admiralty and bankruptcy proceedings are the fees specified in Schedule 1.

### **High Court family proceedings fees**

3. The fees to be taken in the High Court in respect of family proceedings are the fees specified in Schedule 2.

### **High Court admiralty and bankruptcy proceedings fees**

4. The fees to be taken in the High Court in respect of —

(a) admiralty; or

(b) bankruptcy proceedings in the High Court under the Insolvency Act, 2003,

are the fees specified in Schedule 3.

### **Non-contentious probate and administration of estates proceedings fees**

5. The fees to be taken in the High Court in respect of non-contentious Probate and Administration of Estate proceedings are the fees specified in Schedule 4.

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**Court of Appeal Fees**

6. The fees to be taken in the Court of Appeal in respect of criminal and civil proceedings are the fees specified in Schedule 5.

**Transcript of court proceedings fees**

7.—(1) The fees to be taken in the High Court in respect of the preparation of transcripts of court proceedings in civil proceedings are the fees specified in Schedule 6.

(2) The fees to be taken in the High Court in respect of the preparation of transcripts of court proceedings in criminal proceedings are the fees specified in Schedule 7.

**Revocation**

8. An enactment specified in Schedule 8 is revoked.

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**SCHEDULE 1**

(Rule 2)

**HIGH COURT CIVIL PROCEEDINGS FEES**

<b>High Court Civil</b>	
<b>Document/Process</b>	<b>Fees</b>
Acknowledgement of Service	\$20.00
Affidavit/Statutory Declaration	\$20.00
Amended Statement of Case	\$40.00
Application/Notice of Application	\$40.00
Articles of Sale	\$20.00
Bundle including core and trial bundle	\$30.00
Copy (per page)	\$1.00
Certified copy (per document)	\$10.00
Certificates	\$15.00
Change of Legal Practitioner	\$10.00
Entry of default judgment or judgment on admission	\$20.00
Joinder of issue	\$15.00
Judgment Summons	\$40.00
Liquidators Report	\$50.00
List of Documents	\$25.00
List of Witnesses	\$10.00
Listing Questionnaire	\$10.00
Notice (except notice of application or application)	\$10.00
Order (up to three copies)	\$25.00
Order (each additional copy)	\$5.00
Request for entry of default judgment or judgment on admission	\$10.00
Search (per file)	\$5.00
Skeleton Argument/Submission (up to the first ten pages)	\$10.00
Skeleton Argument/Submission (each additional page after the first ten pages)	\$1.00
Statement of account	\$15.00

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Statement of Case *Includes defence, claim form, statement of claim, reply	\$50.00
Undertaking	\$20.00
Witness Statement/Summary	\$10.00
Witness Summons	\$20.00
Writ	\$50.00
For filing any other document or matter not herein specified	\$20.00

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**SCHEDULE 2**

(Rule 3)

**HIGH COURT FAMILY PROCEEDINGS FEES**

<b>Family Proceedings</b>	
<b>Document/Process</b>	<b>Fees</b>
Acknowledgement of Service	\$20.00
Affidavit Declarations	\$20.00
Answer	\$20.00
Applications/Summons	\$25.00
Application for Registrar's certificate	\$10.00
Application to make decree absolute	\$10.00
Bill of costs	\$15.00
Certificate of search	\$5.00
Certificate with regard to reconciliation	\$5.00
Consent to act as <i>Guardian Ad litem</i>	\$5.00
Consent of Parents (if needed)	\$5.00
Copy of document (per page)	\$1.00
Decree Absolute/Certificate of Decree Absolute	\$15.00
Decree Nisi	\$10.00
Entry of Appearance	\$5.00
Exhibits/Certificate of Exhibits	\$10.00
Notice	\$10.00
Order	\$20.00
Originating Summons	\$20.00
Petition/Counter/Cross Petition	\$20.00
Registrar's Certificate	\$10.00
Report of <i>Guardian Ad Litem</i>	\$5.00
Request for Directions/Hearing/Particulars, etc.	\$10.00
Search (per file)	\$5.00
Legal Practitioner's Certificate	\$10.00
Statement as to arrangements for children	\$10.00
Undertaking	\$20.00
Warrant to act	\$10.00
Writ	\$50.00
For filing any other document or matter not herein specified	\$20.00

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**SCHEDULE 3**

*(Rule 4)*

**HIGH COURT ADMIRALTY AND BANKRUPTCY  
PROCEEDINGS FEES**

<b>Admiralty and Bankruptcy</b>	
<b>Document/Process</b>	<b>Fees</b>
Acknowledgement of Service	\$20.00
Affidavit	\$20.00
Application	\$40.00
Appraisalment	\$30.00
Bond	\$50.00
Caveat against release	\$15.00
Claim form in <i>rem</i> /in <i>personam</i>	\$100.00
Consent to release	\$15.00
Judgment in Default	\$20.00
Limitation Claim	\$100.00
Notices	\$20.00
Praecipe for caveat/release	\$30.00
Preliminary act	\$ 50.00
Release	\$100.00
Request	\$10.00
Search (per file)	\$5.00
Undertaking	\$20.00
Warrant of Arrest	\$150.00
Warrant (other)	\$10.00
For filing any other document or matter not herein specified	\$20.00



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**SCHEDULE 4**

(Rule 5)

**NON CONTENTIOUS PROBATE AND ADMINISTRATION OF  
ESTATES FILING FEES**

<b>NON-CONTENTIOUS PROBATE AND ADMINISTRATION OF ESTATES PROCEEDINGS FEES</b>	
<b>Documents</b>	<b>Fees</b>
Application for grant of Probate	\$100.00
Application for grant of Letters of Administration	\$100.00
Every Affidavit filed	\$100.00
Declaration as to Value of the Estate If the value exceeds \$5,000	\$1000.00
Declaration as to Value of the Estate: (If the value is \$5,000 and under,  except in the case of the Territory of the Virgin Islands, fees will be as follows:  Below \$10,000.....\$ 200.00 \$10,001 - \$50,000 .....\$ 500.00 \$ 50,001 - \$250,000..... \$ 750.00 \$250,001- \$500,000.....\$1,000.00 \$500,001- \$1,000,000 .....\$1,200.00 \$1,000,001 - \$5,000,000.....\$2,000.00 Over \$5,000,000.....\$5,000.00	\$100.00
Order	\$100.00
Grant of Probate or Letters of Administration	\$100.00
Certificates (Birth, Death, Marriage)	\$10.00 (per certificate)
Newspaper Advertisements on filing	\$10.00
Renunciation	\$100.00
Reason for Delay	\$100.00
Last Will and Testament	\$25.00
Entry of a Caveat	\$200.00
Renewal of Caveat	\$100.00
Issue of Warning for Caveat	\$100.00
Issue of Citation	\$200.00

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Appearance to Warning or Citation	\$20.00
Search	\$10.00
Application for Resealing Grant	\$200.00
Oath	\$20.00
Marking of Will at Registry	\$20.00
Exhibits (deed, paper, memorandum, etc.)	\$20.00
Witness Summons	\$20.00
Acknowledgment of Service	\$20.00
On filing, production or copy of any document for which no fee is specifically provided	\$50.00

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**SCHEDULE 5**

*(Rule 6)*

**COURT OF APPEAL  
(CIVIL AND CRIMINAL PROCEEDINGS) FEES**

<b>Court of Appeal</b>	
<b>Document/Process</b>	<b>Fees</b>
<b>Civil</b>	
Notice of Appeal:	
Value of claim up to \$100,000	\$200.00
Value of claim \$100,001 - \$500,000	\$300.00
Value of claim more than \$500,001	\$600.00
Where no value of claim is ascertained	\$200.00
Counter Notice/Cross Appeal	\$150.00
Amended Notice of Appeal	\$50.00
Core Bundle	\$100.00
Record of Appeal (up to 100 pages)	\$100.00
Record of Appeal (from 101-200 pages)	\$150.00
Record of Appeal (exceeding 200 pages)	\$200.00
Case stated on question of law	\$100.00
Affidavit	\$20.00
Application	\$40.00
Motion for leave to appeal to the Judicial Committee of the Privy Council/Her Majesty in Council	\$150.00
Motion for final leave to appeal to the Judicial Committee of the Privy Council/Her Majesty in Council	\$50.00
Settling the Record of Appeal for the Privy Council	\$100.00
Certifying any document	\$25.00
Copy of Judgment, Order, or Certificate of result or another document filed	\$1.00
Search (per file)	\$10.00
Skeleton Arguments/Submission (not exceeding 15 pages)	\$50.00

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Skeleton Arguments/Submissions (exceeding 15 pages)	\$50.00 Plus \$1.00 per additional page
Notice of Opposition	\$15.00
Certificate of Exhibits	\$15.00
On filing every document or exhibit for which no special fee is provided	\$20.00
Orders	\$25.00
<b>Criminal</b>	
<b>Document/Process</b>	<b>Fees</b>
Notice of Appeal	\$5.00
Skeleton Arguments (not exceeding 10 pages)	\$20.00
Skeleton Arguments (exceeding 10 pages)	\$30.00
Application	\$10.00
On filing every document or exhibit for which no special fee is provided	\$10.00

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**SCHEDULE 6**

*(Rule 7(1))*

**TRANSCRIPT OF COURT PROCEEDINGS  
(CIVIL PROCEEDINGS) FEES**

<b>Transcript Rates</b>	<b>Original (per page)</b>	<b>First Copy to Each Party</b>	<b>Each Additional Copy to the Same Party</b>
<b>30 Day Transcript</b> A transcript to be delivered within thirty calendar days after receipt of an order	\$6	\$5	\$3
<b>14 Day Transcript</b> A transcript to be delivered within fourteen calendar days after receipt of an order	\$8	\$6	\$3
<b>7 Day Transcript</b> A transcript to be delivered within seven calendar days after receipt of an order	\$10	\$8	\$5
<b>Daily Transcript</b> A transcript to be delivered following adjournment and prior to the normal opening hours of the court on the following morning whether or not it is a business day	\$12	\$10	\$7
<b>Hourly Transcript</b> A transcript of proceedings ordered under unusual circumstances to be delivered within two hours	\$15	\$12	\$9

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<p><b>Real time Transcript</b> A draft unedited transcript produced by a certified real time reporter as a byproduct of real time to be delivered electronically during proceedings or immediately following adjournment</p>	<p>One feed, \$3.00 two to four feeds, an additional \$2.00 five or more feeds, an additional \$1.50</p>	
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**SCHEDULE 7**

(Rule 7(2))

**TRANSCRIPT OF COURT PROCEEDINGS  
(CRIMINAL PROCEEDINGS) FEES**

<b>Transcript Rates</b>	<b>Original (per page)</b>	<b>First Copy to Each Party</b>	<b>Each Additional Copy to the Same Party</b>
<b>30 Day Transcript</b> A transcript to be delivered within thirty calendar days after receipt of an order	\$2	\$1	\$1
<b>14 Day Transcript</b> A transcript to be delivered within fourteen calendar days after receipt of an order	\$4	\$2	\$1
<b>7 Day Transcript</b> A transcript to be delivered within seven calendar days after receipt of an order	\$5	\$3	\$2
<b>Daily Transcript</b> A transcript to be delivered following adjournment and prior to the normal opening hours of the court on the following morning whether or not it is a business day	\$6	\$4	\$3
<b>Hourly Transcript</b> A transcript of proceedings ordered under unusual circumstances to be delivered within two hours	\$8	\$6	\$4
<b>Real time Transcript</b> A draft unedited transcript produced by a certified real time reporter as a byproduct of real time to be delivered electronically during proceedings or immediately following adjournment	One feed, \$3.00; two to four feeds, an additional \$2.00; five or more feeds, an additional \$1.50		

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**SCHEDULE 8**

*(Rule 8)*

- (a) Eastern Caribbean Supreme Court (Saint Lucia) (Tariff of Fees) Rules, Statutory Instrument, No. 79 of 1993.
- (b) Divorce (Amendment) Rules, Statutory Instrument, No. 39 of 1997.
- (c) Recording of Court Proceedings Act, Cap. 4.16.

Made this 16<sup>th</sup> day of October, 2017.

DAME JANICE M. PEREIRA  
*Chief Justice.*

DAVIDSON KELVIN BAPTISTE  
*Justice of Appeal.*

FRANCIS BELLE  
*High Court Judge.*