

**Form 7: Request for Default judgment**  
*[Rule 12.7]*

(Heading as In Form 1)

**Request for Entry of Judgment In Default**

I/We \_\_\_\_\_ the claimant/claimant's  
Legal practitioner request entry of judgment against the defendant In default of —  
Acknowledgment of service YES/NO  
Defence YES/NO

(In case of failure to enter acknowledgment of service) Evidence of service of the claim form and statement of claim Is filed with this form.

(In case or failure to serve defence) I/We certify that —

- (a) the time for the defendant to file and serve a defence has expired (including any extension of time agreed between the parties);
- (b) no defence or counterclaim has been served on me/us; and
- (c) the defendant has not paid any monies in settlement of the claim except such sum as is stated below;
- (d) (where appropriate) permission to enter judgment was given by the court on (date). —

Judgment should be entered for:

Amount claimed

Court fees on claim

Legal practitioner's fixed costs on issue

Together with Interest from date of issue

to today

Court fees on entering judgment

Legal practitioner's fixed costs on entering Judgment

Total  
Less paid since issue of claim  
Amount for which judgment is to enter  
to be paid [forthwith] [on of\$

(state date)] or by weekly/monthly instalments

Dated

Signed  
(Legal practitioner for the] Claimant

The court office is at [xxx xxx xxx] telephone number nx-xxxx, FAX xxx.nxx.  
The office is open between [ am] and [ p.m.].... to... except public holidays.